

**Baraga County Communities That Care
Executive Committee Meeting Minutes 9.20.17**

Members Present: Pam Dove, Chris Lynum, Carrie Rich, Char Spruce, Delana Hadden, Cindi Parker

Members Absent: Eric Demink, Alex Mayo, Waba Alakayak, Kevin Weir, Taryn Mack, Sherrie Larson

Guests: N/A

Topic	Discussion	Follow-Up
Call To Order	<ul style="list-style-type: none"> 10:10am 	<ul style="list-style-type: none"> NA
Agenda	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
Meeting Minutes	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
Adjourn	<ul style="list-style-type: none"> 11:20am 	<ul style="list-style-type: none"> NA
Work Group Reports		
Data	<ul style="list-style-type: none"> Workgroup has decided to meet quarterly unless something specific comes up that needs to be addressed. Spoke with Gery about transition to this timetable 	<ul style="list-style-type: none"> Cindi to set up the next Meeting Dates and Times and to let the group know.
Funding	<ul style="list-style-type: none"> Eric is potentially stepping down from the Workgroup chair position due to the new job and his schedule. Still TBD, but working on figuring out the next steps for Funding and who will take it over. 2 new recruits for the workgroup were connected with Eric from the OOTD Walk. 	<ul style="list-style-type: none"> Carrie to connect with Eric to try to get the Funding workgroup a better time to meet to discuss plans going forward.
Maintenance	<ul style="list-style-type: none"> Templates are being worked on for binders, bylaws, reporting protocols, etc. Reviewing Fiscal and Legal Status. Asked about 501C3 Status and whether we wanted to tackle that yet. Decision was to put that on hold until further notice. Not quite ready for that jump yet. Meeting later today to discuss progress. Budgets brought and shared Discussed and approved only updating budget reports at the Executive meeting on a quarterly basis instead of monthly. This will be changed in the bylaws. 	<ul style="list-style-type: none"> Char and Taryn will work on the templates over the next couple of months. When they have been created, they will bring them back to the Exec committee for review and revision. Until that time, we will use the set-ups we have now to keep the workgroups going forward Char / Taryn to update Bylaws with Budget reporting updates
Outreach & PR	<ul style="list-style-type: none"> Following up with details from the OOTD walk, etc. Youth Survey has ended and the results will be released soon. Cindi still has a few votes that she will get to Carrie to finalize. Updating Facebook with events as they arise in the community that addresses some of our risk factors. Keeping Social Media Updated as needed. New Chair – Waba Alakayak! Trying to figure out a better meeting time for those that want to be involved. 	<ul style="list-style-type: none"> Carrie to work with Waba on finding out a good time to do some training for the Chair role. Carrie to research and set up a meeting coordinator that everyone can fill out to try to find the best meeting times. Cindi to get the remaining votes from the Youth Survey to Carrie to update the spreadsheet for the counts.
Resource	<ul style="list-style-type: none"> New Co-Chairs – Alex Mayo and Delana Hadden Went through some misc. training for the intro to Resource WG, but have scheduled a more in depth Resource WG training for October 14th. Looking for ideas on Resource lists needed in the community (Ex. Depression resources, suicide loss resources, etc.) 	<ul style="list-style-type: none"> ALL CHAIRS – Bring ideas for Resource lists needed to the next exec meeting so we can figure out what to focus on going forward. Carrie to follow up with Nikki Dudo regarding Recovery and Intervention round table
Suicide Prevention	<ul style="list-style-type: none"> OOTD Walk brought in \$6,800 (appx). There were 111 Walkers and 10 Bikers. Debating still the pros / cons of leaving AFSP and starting a separate walk where all of the money raised stays in Baraga County. 	<ul style="list-style-type: none"> TBD – Programs to be decided on for the community based on the requests Carrie creating MHFA and ASIST sign up sheets in Google Docs to be sent out ASAP to determine interest in these programs.

	<ul style="list-style-type: none"> We currently have about \$15,000 to be used from AFSP and are looking at trying to find sustainable programs that we can buy and implement in our community. 	
Youth Involvement	<ul style="list-style-type: none"> Chris met with Cathie Stanaway and she is interested in helping to get the word out regarding the meetings, etc. to the high schoolers in L'Anse. She is working with Heather Greutz on that. Talked about Boo on the Bay and the Haunted House. Doing a "Zombie Walk" with the drunk goggles. Need to purchase Prizes / Candy / Face Painting supplies for the events. \$300 was approved to purchase this. 	<ul style="list-style-type: none"> Chris to work with Kevin @ Dial Help to get the Drunk Goggles for the Haunted House / Boo on the Bay. Carrie to add Drunk Goggles to our list of purchases for the future. Cindi to purchase prizes and candy Chris to purchase the facepainting supplies
Coordinator	<ul style="list-style-type: none"> Master Volunteer List is FINISHED!!! Please reach out to your updated list and work on getting the people on your list to meetings. Any changes, please let Carrie know. Char has a possible staff member that may be willing to take minutes - TBD Discussed the new format of meetings and how we can address more things if we read the minutes ahead of time. This is well liked by all in attendance. Recovery and intervention roundtable is being tabled for now until we can get the Resource workgroup up and running. Not postponed forever – just for the next few months until we can get things under control. Carrie is working with Gery to figure out when the refresher trainings will be given for all workgroups. Since this hasn't been done in 4 years it is something that we all need to review. Dates / times TBD 	<ul style="list-style-type: none"> Char to look into staff member being a scribe at the executive meetings Carrie and Gery to figure out training times for each workgroup
Old Business		
	<ul style="list-style-type: none"> Key Leader Board is supposed to be happening at least twice a year with at least 12 active members on it. Looking at January and July dates for 2018. Please come with ideas for dates / funding for meals / ideas for a get together for the Key Leaders. Milestones and Benchmarks were given out to all in attendance. Please review and we will review as a team at the next executive meeting 	<ul style="list-style-type: none"> ALL CHAIRS – Set up Date / Time / Location for at least 3 months out for all meetings. Please get them to Carrie to post on the Google Calendar. ALL CHAIRS – Come with ideas for dates, etc. for Key Lead Board meetings in January and July at the next exec meeting. ALL CHAIRS – Review Milestone and Benchmarks list and come prepared to talk about the holes we need to address.
New Business		
Misc.	<ul style="list-style-type: none"> Fundraising Ideas: Book Across the Bay (Ashland), Glide and Stride, etc. All new ideas are welcome. WE NEED TO HAVE A FUNDRAISER. Dodgeball tournament has been downgraded from a full tournament to an evening of dodgeball at the school. Eric took on a new job and doesn't have the time to dedicate to this now. We may bring it back at another time, we just do not have the man power to handle it now. Discussing Shuttle bus options with the Casino, etc. to see if they would be willing to partner with us for this. Electronic Scheduling will be sent out by Carrie to figure out the best day / time for meetings going forward. Please fill out when you receive. 	<ul style="list-style-type: none"> Pam was looking into the events that the Chamber of Commerce held in the past (Glide and Stride, etc.) and see why they weren't continued. Carrie to contact the Casino regarding the shuttle possibilities for events.

	<ul style="list-style-type: none"> ● Crave 21 Leadership Challenge event to take place on October 3rd at the Rosza Center in Houghton. ● Guiding Good Choices starts on Tuesday Sept. 26th and runs for 5 weeks. 	
Fall Events	<ul style="list-style-type: none"> ● Please use updated Master Volunteer List to reach out to those that may be willing to help at your event. ● Paint the Field Blue – Not happening due to late notice. Ran out of time to get this together. Pam to look into doing Paint the Court Blue instead. ● Chris – Haunted House (Ice Rink) October 13 / 14 / 20 / 21st. Using the Zombie Walk with Drunk Goggles ● Chris – Boo on the Bay (Chamber of Commerce) – October 20th. Doing face painting. ● Cindi – Ladies Night Out November 14th (Tues) or 17th (Friday). Waiting for the school to respond. Cindi to review what's needed for Ladies night out to hand out. Possibly do something similar to High in Plain Sight. Possibly have Pat Butler do a talk??? ● Cindi to check with Northcare to see if they have some type of Bag or something that can be given away. Need about 250. ● Eric – Dodgeball Tournament has been downgraded to an evening of dodgeball instead. TBD on who is taking it on. ● Pam / Kevin – Drug Take Back Day October 28th. Putting out signs and info and working on the advertising. 	<ul style="list-style-type: none"> ● Pam looking into Paint the Court Blue ● Chris to set up the volunteer schedule for Boo on the bay and the Haunted House. ● Cindi to look into giveaways for Ladies Night Out. ● Carrie to send Cindi High in Plain Sight info. ● Need someone to volunteer to take on the dodgeball night at Baraga.
Upcoming Meetings	<ul style="list-style-type: none"> ● All meetings are being updated on the Google Drive Calendar and linking to the website. 	<ul style="list-style-type: none"> ● Executive Board Meeting: TBD ● Community Board Meeting: October 26th @ 6PM ● Data Workgroup: TBD (Quarterly) ● Funding Workgroup: TBD ● Maintenance Workgroup: Oct. 18th @ 1PM ● Outreach and PR Workgroup: Oct. 17th @ 9 AM ● Resource Workgroup: Oct. 19th @ 5pm ● Suicide Prevention Workgroup: September 21st @ 9 AM ● Youth Involvement (Youth): Oct. 10th @ 11AM Baraga HS / 12PM L'Anse HS ● Youth Involvement Workgroup (Adult): Oct. 5th @8:15 AM

Respectfully submitted by: Carrie Rich