

**Baraga County Communities That Care Executive Committee
Meeting Minutes May 9, 2017**

Present: Carrie Rich, Pam Dove, Cindi Parker, Eric DeMink, Sherrie Larson

Absent: Chris Lynum, Char Spruce, Kim Hendricksen

Topic	Discussion	Follow-Up
Agenda	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
Meeting Minutes	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
BBBS	<ul style="list-style-type: none"> Carrie spoke with Maggie Munch from BBBS after the Quarterly Board Meeting and received a little more information on the background of BBBS and what kind of numbers it takes to make it happen in a community. For every 7 – 8 Adult volunteers only 1 Or “possibly” 2 children would be matched. In order to have a successful BBBS group, we would need about 10 kids matched. That means at LEAST 80 - 100 adult volunteers would be needed in order to get the matches confirmed. This is a fairly large undertaking. Discussion on this was concerned that this might be too big to tackle at this point. This may need to be a group we grow into. 	<ul style="list-style-type: none"> TBD – Need to see where the data comes back, but discussion needs to happen with the Key Leaders during our presentation to them about why we haven’t been able to make this succeed yet. Maybe try to re-focus our efforts onto more attainable programs until we have built up the core group of CTC to be able to handle this.
Recover and Intervention Round Table	<ul style="list-style-type: none"> Contact List has been completed and given to Carrie. Carrie would like the Roundtable set up in June / July, but needs a full agenda with information that will be covered ahead of time to send out with the invitations. Background provided on another Drug Coalition that failed because of no movement. Need to make sure we have a set of actionable steps that show we mean business 	<ul style="list-style-type: none"> Executive team to come up with Agenda items and flesh out topics to be covered. Once Agenda is created Carrie will set up the meeting time and place and send out the email.
Upcoming Community Events	<ul style="list-style-type: none"> Trout Fest was discussed on whether or not we put together a table for this. With the event less than a month away, it was decided to not pursue at this time. We will get our planning together for next year. It was brought up that this is the biggest event in the community and is a big draw. Last year it was put together really quickly and we were a little disorganized – we don’t want that to happen again. We will still contribute to Trout Fest by putting together some information to be put into the packs handed out by the hospital. Fourth of July parade, we are going to try to put a booth together AND possibly a float. We may be short on time for the float. TBD at the next meeting. 	<ul style="list-style-type: none"> Pam and Carrie to review the materials we have in stock and choose something for the Trout fest packs. Pam to make sure the hospital receives the information. Eric will be in charge of the 4th of July booth. More information coming at the next meeting.
Old Business	<ul style="list-style-type: none"> Dodgeball Tournament – we only received 2 teams to sign up, so we will need to postpone the event until a new date can be selected in the fall, as we need a minimum of 6 teams to run it. We will need to post to facebook and website that the event has been post-poned, also send out an email to all contacts and ask to spread the word. 50/50 raffle license will expire on Saturday (5/13) as it was only issued for that a day. It took about a week to process last time. 	<ul style="list-style-type: none"> Eric to make sure registered dodgeball teams receive their money back for the post-poned event. Planning for Fall tournament to begin at the next Exec. meeting. Assignments to be handed out at that time. CRS – Gery to let us know if anything further is needed from us at this point. Sherrie tocheck in with BCMH AGAIN re: Rent/office space Community Board Meeting – no updates needed at

	<ul style="list-style-type: none"> Community Readiness Survey (CRS) potential participant list has been sent to Gery and we are waiting on further direction Sherrie to check in with BCMH re: office / rent and how we are going forward with that. Last time she asked they said there wasn't any rent as it wasn't being used. It's being used now. Brief recap of the Community Board Meeting which lead into silo discussions. Work Groups have provided Carrie with at least the next meeting to be placed on the Calendar. CTC Calendar has been updated and is live for anyone to see. Carrie is challenging the Chairs to keep AT LEAST 3 months of meeting dates and times active on the calendar all the time. This is so volunteers can be directed to workgroups as they join in. Earning Mindshare. 	<p>this time.</p> <ul style="list-style-type: none"> ALL CHAIRS need to keep up on meeting times and reporting to Carrie to be loaded on the CTC calendar. Carrie and Eric to set up a time to do the State Mandate training
New Business	<ul style="list-style-type: none"> Eric went to a training in Escanaba on Monday (5/8)for F.A.N. (Families Against Narcotics) and brought it up that it might be a good program to bring into Baraga County We briefly reviewed Taryn's comments from the CBM last week about bringing in public speakers and the data that suggests they are not the best influence for children. The speakers get more out of it than the kids do. The Baraga County Shelter Home is doing a color run in August. We may want to connect on this. National Prevention Week(NPW) is next week. We've been asked by Gery to make sure our County does something to address it. 	<ul style="list-style-type: none"> Carrie to check with Gery about FAN and see what our plan of action is. Carrie to reach out to Taryn to ask about the info on the Public Speakers being a bad idea and if she can forward onto us, so we can review before we make any decisions. Carrie to contact Char Spruce regarding the Color run and what we might be able to do to get involved with this. For NPW – Eric will set up a table in Baraga and Sherrie will in L'Anse with free Above the Influence t-shirts and Tips for Teens info. Eric and Sherrie will take down the tables at the end of the week and return whatever didn't get taken to the CTC office.
Data Workgroup	<ul style="list-style-type: none"> Meeting weekly to compile the data into a usable format to present. Hard copies are getting close to being completed – some minor tweaking and it will be finished Once the main notes are completed the presentation will need to be compiled and prepared. 	<ul style="list-style-type: none"> Continue to meet weekly until data and presentations are complete. Hoping to present to the schools prior to the end of the year. Cindi to check on dates to meet with each of the schools.
Resource Workgroup	<ul style="list-style-type: none"> No report. Carrie was hoping to meet Kim H. this past week after the CBM, but she was unable to attend. We have (2) people that would potentially be a good fit for a Chair / Vice Chair, but this needs to be sorted by Carrie. Alex M. and Sandy L. 	<ul style="list-style-type: none"> Carrie to clarify chair position.
Youth Involvement Workgroup	<ul style="list-style-type: none"> Dodgeball posters are completed at this point, but we are holding onto them until the tournament is re-instated. Carrie brought up to the group (youth) that maybe we could have a table / booth set up a month or so before the tournament and then another one a few weeks later to encourage enrollment in the tournament, and this was well received. The Youth are interested in volunteering in the community. Possibly even help us man a booth or reach out into the community to help where they can. Some ideas were brought up on getting them together over the summer - but Chris will look into 	<ul style="list-style-type: none"> Chris to hold onto Dodgeball posters for now Chris to work with the youth regarding a table set up in the fall. Chris to look into resources for the teens to meet up over the summer.

	<p>that resource a little more.</p> <ul style="list-style-type: none"> • They are still engaged in wanting to Beautify Baraga. We discussed some options with them to think about by getting involved in the town council, etc. • This was probably the last meeting for the Baraga Youth until the fall unless something can be done to get them together over the spring. 	
Community Outreach and Public Relation	<ul style="list-style-type: none"> • Pam is currently the chair for two workgroups and is looking to step down from one. Possibly this one as Suicide prevention would take someone with a special background. • Discussion about possibly asking Waba to be the Chair of this committee. She had some great ideas at the CBM. • Create and maintain the Resource list for the county on who can be helped where. • Get more into Twitter and Snapchat to keep up with the target audience (kids) 	<ul style="list-style-type: none"> • Carrie to work on getting possibilities for a new Chair and reaching out to them.
Fundraising Workgroup	<ul style="list-style-type: none"> • Dodgeball tournament's on hold • Eric has a new workgroup member to reach out to. Amy P. Carrie connected them last week. 	<ul style="list-style-type: none"> • ALL CHAIRS – to come up with a comprehensive list of all of the events or things we have been a part of in the past, what we want to do in the future, and get a timeline going of when we need to start planning for what. • Carrie to help with the timelines.
Maintenance Workgroup	<ul style="list-style-type: none"> • No report. Char wasn't able to attend the meeting. • Char's team finished calling volunteers on the list she had for the dodgeball tournament and got one volunteer. • Volunteer list is being compiled for Eric to review for Fall event. 	<ul style="list-style-type: none"> • Carrie to get a working Volunteer list to Eric for Fall event.
Suicide Prevention Workgroup	<ul style="list-style-type: none"> • Pam gave a brief update on "13 reasons why" tv show . • Pam is working with the schools on how to handle this. • Pam will be put in charge of this work group since she has a good grasp of what is going on with it. • Suicide Prevention Walk Event Group is meeting on Monday May 15th. 	<ul style="list-style-type: none"> • Pam will continue to work through the "13 Reasons Why" dilemma and keep us updated on the progress.
Coordinators Report	<ul style="list-style-type: none"> • Carrie wants to try to get everyone organized and working from the same set of documents moving forward. Only (1) meeting minute option was presented. We didn't end up reviewing this today. • Reviewed NPW • Talked about events for this year vs. last year. We need a comprehensive list and then dissect it – helps us to create our timelines for what we want to accomplish. • Workgroup Meeting times need to be at least 3 months out – Reasons for this is to encourage recruitment and help plan time spent so we avoid burnout. • Talked about needing to meet every 2 weeks for the next 2 or 3 meetings for 2 – 2 ½ hours each. This will calm down eventually. Just trying to get the executive core organized before we branch out to the additional areas. This is a temporary strain that will hopefully pay off in the long run if we are all on the same page moving forward. Restructuring if you will. 	<ul style="list-style-type: none"> • Carrie to pull information on additional meeting minute formats to vote on at the next meeting. • ALL CHAIRS – come to the next meeting with a list of events you want to keep vs. what we don't want to keep and reasons why. • ALL CHAIRS – continue keeping Carrie updated with Meeting dates / times / locations as they get scheduled. • ALL CHAIRS – additional time is needed to get the whole coalition organized and doing things the same way. It is temporary.

Miscellaneous	<ul style="list-style-type: none"> • Assigning scribes for each workgroup – usually Chair or vice chair • Lending Library rules – who is in charge? • Giveaways – what we have versus what we need? 	<ul style="list-style-type: none"> • All of these need to be addressed at the next Exec. meeting
Next Meeting	<ul style="list-style-type: none"> • All meetings are being updated on the Google Drive Calendar and linking to the website. 	<ul style="list-style-type: none"> • Executive Board Meeting: May 31st, 10 am, BCMH Administrative Conference Room (be prepared for a 2 hours meeting) • Community Board Meeting: July 20th, 6pm, BCMH Conference Center • Data Workgroup: Every Monday Night, 6PM, Baraga Lakeside Inn • Resource Workgroup: TBD • Youth Involvement Workgroup: TBD • Community Outreach and PR: May 16th, 9am, Conference Call • Fundraising Workgroup: May 23rd, 6pm, Pizza Shack in L'Anse • Maintenance Workgroup: May 30^t, 1pm, Conference Call • Suicide Prevention Workgroup: June 29, 9am, BCMH Conference Center • Suicide Prevention Walk Meeting: May 15th, 2pm, BCMH Conference Center

Respectfully submitted by: Carrie Rich