

**Baraga County Communities That Care Executive Committee
Meeting Minutes April 11, 2017**

Present: Pam Dove, Eric DeMink, Char Spruce, Cindi Parker, Chris Lynum, Sherrie Larson

Absent: Kim Hendrickson

Topic	Discussion	Follow-Up
Agenda	<ul style="list-style-type: none"> Reviewed. 	<ul style="list-style-type: none"> Approved.
Meeting Minutes	<ul style="list-style-type: none"> Reviewed. 	<ul style="list-style-type: none"> Approved.
BBBS	<ul style="list-style-type: none"> No follow up contact made with Maggie yet. 	<ul style="list-style-type: none"> Follow up with Maggie regarding logistics of possibly hosting bowling tournament in Baraga County for BBBS.
Recovery & Intervention Round Table	<ul style="list-style-type: none"> Contact list completed. Still need to make contact. Time has been a factor. ANGEL program coming to Baraga County. Baraga County has ANGELS identified. Would like to find more male ANGELS. Continuing to work with Northcare to work out glitches for screening process. Sheriff's office is local facility. 	<ul style="list-style-type: none"> Assess interest in recovery/intervention workgroup by emailing contacts on list.
Upcoming Community Events	<ul style="list-style-type: none"> Baraga County Spring Fling April 29th – CTC will have table manned by Eric DeMink and games coordinated by Chris Lynum. Chris would like trinkets/giveaways. Drug Take Back Day – April 29th. CTC, HealthMart and Sheriff's office collaborating. 	<ul style="list-style-type: none"> Pam to coordinate booth supplies for Eric. Eric to pick up supplies and man CTC booth. Chris to coordinate CTC games. Pam to look for trinkets and giveaways in CTC office. Drug Take Back Signs to be posted on April 23rd and 24th around L'Anse and Baraga.
Community Readiness Survey	<ul style="list-style-type: none"> List of those to be surveyed is completed. 	<ul style="list-style-type: none"> Pam to follow up with Gery
Dodgeball Tournament	<ul style="list-style-type: none"> Registration packet completed. Few errors updated. Expect we will need 40 volunteers for the day. Char to start contacting CTC members/supporters. "Life Bands" discussed and will purchase yellow with black writing for higher visibility. Budget approved. Supplies have been ordered and some have been received already. Need to check on status of liability insurance through CFSUP. Char completed application for 50/50. Signed by Pam. Eric working on concession details. Need to order stock 2 weeks before event. Can return whatever is not used. Plans to order 1/3 of what is normally ordered. No Eventbrite this year due to time constraints. 	<ul style="list-style-type: none"> Pam to update registration packet with suggestions. Put call out to Facebook for dodgeball tournament volunteers. CTC executive team to seek out volunteers as well. Char to contact current CTC members/supporters to see if they are willing to volunteer. Pam to follow up with CFSUP regarding liability insurance for tournament. Need to MARKET!! Eric to deliver to BHS; Chris to LHS and Youth Center; Char to KBIC and KBOCC; Pam to BCMH Rehab & Fitness Center. PR to create announcement for LHS and BHS. Eric to talk to radio station(s).
Data Workgroup	<ul style="list-style-type: none"> Data is back. Approaching the writing phase. Need more help due to large volume of data. Workgroup meeting every Monday at 6 p.m. at Lakeside. 	<ul style="list-style-type: none"> Continue to meet weekly until data is complete.
Resource Workgroup	<ul style="list-style-type: none"> No report. Need active chair for this work group. Pam contacted Kim via email. Pam contacted Sandy Lytikainen regarding this workgroup. Suggest we coordinate a workgroup meeting date to try to get it rolling and invite those who expressed interest. May help us ID a new chair. May get additional interest from recovery & intervention round table. 	<ul style="list-style-type: none"> Need to clarify chair position. Char to follow up with Alex Mayo. Schedule a Resource workgroup meeting and invite those listed.
Youth Involvement Workgroup	<ul style="list-style-type: none"> No meeting due to SAT testing at school. Youth group to decorate dodgeballs for tournament and make rules signage. 	<ul style="list-style-type: none"> Youth group to work on posters and dodgeball trophies for tournament.

Community Outreach and Public Relation	<ul style="list-style-type: none"> Pam and Kevin met via phone conference to discuss dodgeball, Drug Take Back Day, Facebook boosts. Need chair. Need new members. 	<ul style="list-style-type: none"> Need to find new chair for this work group. Continue to promote dodgeball tournament and drug take back day.
Fundraising Workgroup	<ul style="list-style-type: none"> Check still not received from Burger King for January fundraiser. Likely caught up in corporate. Low participation in workgroup meetings. 	<ul style="list-style-type: none"> Eric to follow up with Burger King re: check. Eric will contact previous members and try to schedule appointment.
Maintenance Workgroup	<ul style="list-style-type: none"> Pam sent CTC member, business and resource lists to Char. Char reports that several of her employees attended her maintenance meeting. 	<ul style="list-style-type: none"> Group will focus on finding volunteers for dodgeball tournament using CTC lists and other leads.
Suicide Prevention Workgroup	<ul style="list-style-type: none"> Continue to work on "care packages" and SOS for LHS. Samples were received from AFSP. Need to develop sample letter to send to local businesses/organizations re: care packages. 	<ul style="list-style-type: none"> Pam continues to work with AFSP for care packages and SOS at LHS. Next meeting April 13th at 9 a.m.
Coordinators Report	<ul style="list-style-type: none"> None. No coordinator at this time. Applications reviewed and potential candidates selected by executive committee. Available executive members will be present for the interview process. 	<ul style="list-style-type: none"> Pam to follow up with CFSUP to set up interviews for applicants.
Miscellaneous	<ul style="list-style-type: none"> Workgroups need to remember to turn in minutes, preferably within week of meeting. 	<ul style="list-style-type: none"> Chairs please turn in workgroup minutes to Pam within 1 week of meeting. Please set next workgroup meeting date and let Pam know so it can be added to the schedule.
Next Meeting	<ul style="list-style-type: none"> Need to spread the word about the upcoming Community Board meeting on April 27th. Ask PR to help. 	<ul style="list-style-type: none"> CTC Executive Board Meeting April 25th at 11 a.m. BCMH Administrative Conference Room CTC Community Board Meeting Thursday, April 27th at 6 p.m. BCMH Conference Center. Data Workgroup: Every Monday at 6 p.m. Baraga Lakeside Inn until further notice. Resource Workgroup: TBD Youth Workgroup: TBD Community Outreach/PR: TBD Fundraising Workgroup: TBD Maintenance Workgroup: TBD Suicide Prevention Workgroup: April 13th at 9 a.m. BCMH Conference Center

Respectfully submitted by:
Pam Dove, MS, RDN, CDE