

**Baraga County Communities That Care
Executive Committee Meeting Minutes 6.27.17**

Members Present: Pam Dove, Eric DeMink, Char Spruce, Cindi Parker, Sherrie Larson, Carrie Rich

Members Absent: Kim Hendrickson, Chris Lynum

Guests: Kate Ritzenhein

Topic	Discussion	Follow-Up
Agenda	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
Meeting Minutes	<ul style="list-style-type: none"> Reviewed 	<ul style="list-style-type: none"> Approved
Work Group Reports		
Data	<ul style="list-style-type: none"> The presentation is completed and the meetings have been set for the key leader presentations. Need people to help with presenting at the meetings. The presentation has been scripted out so it's foolproof. Providing lunch for Key Leader presentation on the 11th. 	<ul style="list-style-type: none"> Contact Cindi if interested in helping to present June 10th – Baraga School Board Meeting Presentation July 11th – Key Leader Luncheon Presentation July 20th – Quarterly Community Board Presentation
Funding	<ul style="list-style-type: none"> Looking for funding ideas and sources Looking for recruits to help with the funding group – nobody at the last 2 workgroup meetings Talked about the Event list and fleshing out the funding needs for each of the events coming up. 	<ul style="list-style-type: none"> Eric to meet with the funding workgroup to see what they can come up with for money amounts needed for future events. Eric to work with Grant writers to try to get our needs met with funding.
Maintenance	<ul style="list-style-type: none"> We discussed the Meeting Minute, Agenda, Event Timeline, Event Binder, and Workgroup Binder Templates to be done going forward. Talked about the Thank you note process and about the Certificate of Thanks for Brayden Sauvola. 	<ul style="list-style-type: none"> Char and Taryn will work on the templates over the next couple of months. When they have been created, they will bring them back to the Exec committee for review and revision. Until that time, we will use the set-ups we have now to keep the workgroups going forward Certificate for Brayden Sauvola to be printed on nicer paper and sent to him.
Outreach & PR	<ul style="list-style-type: none"> Helping with the Data presentations – planning on videoing the Key Leader presentation to link with the survey for online dispersal. Working on the website Snapchat account created 	<ul style="list-style-type: none"> Pam to video the Key Leader Presentation on the 11th. ALL CHAIRS – take a look at the website and if you have any suggestions for improvements, please pass on to Kevin and Pam Possible new chair after summer is over
Resource	<ul style="list-style-type: none"> No report at this time 	<ul style="list-style-type: none"> Kim to get meeting time / date / place set up for the next few meetings
Suicide Prevention	<ul style="list-style-type: none"> Updates on the Out Of The Darkness Walk happening on September 9th. There is discussion happening about not staying with AFSP next year – TBD 	<ul style="list-style-type: none"> Pam to start using the Event Timeline for the OOTD walk as a Test run. To report back on if it works or what we need to change on it.
Youth Involvement	<ul style="list-style-type: none"> No report at this time 	<ul style="list-style-type: none"> Chris to set up meeting with L'Anse and Baraga HS counselors to determine next year's schedule of
Coordinator	<ul style="list-style-type: none"> Master Volunteer List was gone over along with each individual workgroup list. Reviewed the TBD list and we talked through the people that might work for each workgroup. Decided on Meeting Minute Format Decided on Agenda Format Discussed the Workgroup Binders and the Event Binders. Talked about using the Suicide Prevention Walk as the "test" run of the Event Timeline. 	<ul style="list-style-type: none"> Carrie, Eric, Pam to contact TBD people on volunteer lists to check on workgroup status availability. Char and Taryn to work on the templates for each of the new formats – minutes, agendas, binders, etc. Eric to review the Event list and start working out funding needs with his workgroup. Carrie to follow up with Landlord's on new office locations.

	<ul style="list-style-type: none"> Discussed the Event List and decided whether or not we would pursue the events going forward. New location for the office is still TBD – waiting to hear back from the landlord's on multiple sites. 	
Old Business		
	<ul style="list-style-type: none"> Assigning scribes for each workgroup is still TBD 	<ul style="list-style-type: none"> ALL CHAIRS – scribes for each workgroup need to be addressed by the next executive meeting
	<ul style="list-style-type: none"> Review Misc. items that were covered earlier in previous meetings 	<ul style="list-style-type: none"> ALL CHAIRS – Set up Date / Time / Location for at least 3 months out for all meetings. Please get them to Carrie to post on the Google Calendar.
	<ul style="list-style-type: none"> Workgroup and Committee meetings set up for 3 months out. Trout fest went well. Baraga Lumberjack Days Parade update. 	<ul style="list-style-type: none"> Carrie to look into Horizontal Banner for the 2nd of July. Katie to look into Candy for Parade. If candy can't arrive in time – Pam to pick up on Friday in Marquette. Chris to call youth that were interested in being a part of the parade and check to see if they were going to be available on Sunday.
New Business		
	<ul style="list-style-type: none"> Dodgeball Tournament Date 	<ul style="list-style-type: none"> Eric to get a new date once the schedules are released from the school's
	<ul style="list-style-type: none"> Upcoming trainings for all members 	<ul style="list-style-type: none"> Dates TBD for upcoming trainings
	<ul style="list-style-type: none"> Executive Group Decisions 	<ul style="list-style-type: none">
Upcoming Meetings	<ul style="list-style-type: none"> All meetings are being updated on the Google Drive Calendar and linking to the website. 	<ul style="list-style-type: none"> Executive Board Meeting: July 26th @ 10 AM Community Board Meeting: July 20th @ 6PM Data Workgroup: TBD Funding Workgroup: July 18th @ 6PM Maintenance Workgroup: July 7th @ 1PM Outreach and PR Workgroup: July 18th @ 9 AM Resource Workgroup: TBD Suicide Prevention Workgroup: June 29th @ 9 AM Youth Involvement Workgroup: TBD

Respectfully submitted by: Carrie Rich